



GENERAL INFORMATION

On Executive Search

Methods of Searching

Personal Approach, utilization of Search, Data Bank and Media. Selection of Media and size of advertisement will be mutually decided by the Client and The Jakarta Consulting Group. Advertisement cost and 1/3 of Placement Fee (non-returnable) will have to be paid in advance by the Client.

Selection Steps

- Formulation and Placement of Advertisement (optional)
- Desk Screening
- General Interview
- Evaluation of Relevant Tests
- Psychological Test (optional)
- Competency Based Interview

Short-listed Candidates

5 short listed candidates will be introduced to the Client for personal interview and further evaluation, (divided in two batches). Documentation provided are detailed Personal Data Form.

3 - 4 weeks after the contract signing will be required for screening purposes until the short-listed candidates are selected.

Replacement

If the selected candidate leaves within 3 months Probation Period, efforts will be made to search for another suitable candidate at no extra charge, only for 1 (one) time replacement.

Assignment Status

All candidates whom have been submitted to Client are assets of **THE JAKARTA CONSULTING GROUP**. Should they be hired by Client within 18 months period upon the beginning of the process, the agreed Placement Fee will be applicable.

Fee Information

Placement Fee (depending on the job requirement):

26 % - 30 % from the Annual Gross Remuneration and other cash benefits

(Fees are subject to VAT 10%)

Note: For very senior position or appointment special procedure and fee arrangement will be applicable.

THE JAKARTA CONSULTING GROUP

Contact Us :

Executive Search Division

Ms. Patricia Susanto

GM Executive Search & Assessment Division

Wisma 46 - Kota BNI 32nd Fl., Jl. Jend. Sudirman Kav.1 - Jakarta 10220

Ph. 021-5727515 Fax. 021-5727517/18

E-mail : esearch@jakartaconsulting.com

www.jakartaconsulting.com