



GENERAL INFORMATION

On Executive Search

Methods of Searching

Personal Approach, utilization of Search, Data Bank and Media. Selection of Media and size of advertisement will be mutually decided by the Client and The Jakarta Consulting Group. Advertisement cost and Commitment Fee (non-returnable) will have to be paid in advance by the Client.

Selection Steps

- Formulation and Placement of Advertisement (optional)
- Desk Screening
- Personal Approach
- Comprehensive Interview
- Psychological Test (optional)
- Reference Check
- Short-listed Candidates Submission
- Client's Interview & Evaluation
- Negotiation & Placement

Short-listed Candidates

5 short listed candidates will be introduced to the Client for personal interview and further evaluation, (divided in two batches). Documentation provided are detailed Personal Data Form.

2 weeks after the contract signing will be required for screening purposes until the short-listed candidates are selected.

Replacement

If the selected candidate leaves within 3 months Probation Period, efforts will be made to search for another suitable candidate at no extra charge, only for 1 (one) time replacement.

Assignment Status

All candidates whom have been submitted to Client are assets of **THE JAKARTA CONSULTING GROUP**. Should they be hired by Client within 18 months period upon the beginning of the process, the agreed Placement Fee will be applicable.

Fee Information

24 % - 27 % from the Annual Gross Remuneration and other cash benefits

Term of Payment :

Commitment Fee 10 - 15 million IDR / position upon confirmation of the assignment.

The remaining balance should be paid when candidate signing employee agreement
(Fees are subject to VAT 10%)

THE JAKARTA CONSULTING GROUP

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